

December 10, 2019

INVITATION FOR BID

ENTITLED:

EMPLOYEE BENEFIT CARD

Official Responses to Offerors' Questions

Item Number	IFB Page	Section Number	Question	Response
1	29	3.1.1	Regarding ID card substrate and form factors – [REDACTED] produces two card Teslin ID card slabs that are then match inserted with a full digital color print on demand letter, as this allows for more messaging to the member. We can include up to three (3) letters with each package. There is no additional charge for the first letter. Would this be an acceptable alternative to the ID card specs/form factors as outlined in attachment 21?	Determinations regarding the acceptability or sufficiency of an Offeror's bid would follow the evaluation procedures outlined in the IFB (Section 7). An Offeror's layout of the EBC and card carrier must meet the Prototype and Information Specifications set forth in the <i>Employee Benefit Card Specifications</i> (Attachment 20). A sample of the EBC and card carrier is set forth in the <i>Sample Empire Plan Employee Benefit Card and Card Carrier</i> (Attachment 21). An Offeror's Proposal shall be removed from the evaluation process and not be considered for award if the Offeror's submitted prototypes of the EBC and card carriers do not meet the specifications as detailed in the <i>Employee Benefit Card Specifications</i> (Attachment 20), which has been amended to include EBC card stock specifications.
2	46	7.3	Referring to Empire Plane Estimated Yearly Utilization quantities, we interpret as 164,000 cards printed and	Based on the Estimated Yearly Utilization table (Section 7.3), the Offeror will issue 61,000 more Empire Plan EBCs than Card Carrier and Envelope (Packets). The different quantities are due to approximately 61,000 members

			103,000 packets which mean approximately 61,000 members are getting more than 1 card. Is that correct?	receiving more than one EBC. The actual number of Empire Plan EBCs and Card Carrier and Envelope (Packets) issued may differ from these estimates.
3	46	7.3	Referring to SEHP and Excelsior Plan quantities, the perforate cards will be embedded into the Card Carrier itself. Why is there a different quantity between the EBC and the packets?	The quantity of Card Carrier and Envelope (Packets) for SEHP and Excelsior Plan has been amended in the Estimated Yearly Utilization table (Section 7.3) to reflect that quantities of EBCs and packets are expected to be equal. The actual number of SEHP and Excelsior Plan EBCs and Card Carrier and Envelope (Packets) issued may differ from these estimates.
4	n/a	Page 3 of Attachment 29 (Business Rules)	What is the construction of the card – weight of stock, coated or uncoated? What Mil (thickness) for laminate?	Attachment 20 to the IFB has been amended to specify EBC card stock material.
5	8	1.6	Is the Proposal Due Date still 12/30/19?	Yes.